



FOUNDATION COMMUNITIES JOB DESCRIPTION

JOB TITLE: Bilingual Child and Family Clinical Case Manager

DEPT/DIV.: Health Initiatives

REPORTS TO: Audrey Rodrigues-Herrmann, LMSW

FLSA STATUS:

WORK LOCATION: Trails at Vintage Creek

Position Summary: The Bilingual Child and Family Clinical Case Manager will provide counseling and therapeutic interventions, clinical case management and referral services to children and families who are exhibiting significant social, emotional, or behavioral difficulties or who are experiencing trauma in their lives due to mental health issues, substance abuse or medical issues, CPS involvement, or other significant stressors. The position will be responsible for providing services to families at Foundation Communities properties. Referrals to the Clinical Child and Family Case Manager will be made by Foundation Communities Learning Center staff. This position will require the Clinical Child and Family Case Manager to be bilingual (English/Spanish).

Essential Job Functions:

Key Responsibilities

- Provide clinical case management and/or referrals to children and families identified by Learning Center staff as having significant social emotional or behavioral issues or who are experiencing family trauma.
- Create and implement trainings to educate Learning Center staff pertaining to issues of abuse and neglect, mental health, substance abuse issues and other relevant topics
- Establish partnerships with other social service organizations to provide needed services for program participants and identify sources of assistance when appropriate.
- Develop and review service plans in consultation with parents/caregivers, conduct follow-ups assessing the quantity and quality of services provided.
- Support individual, family, and group through therapeutic opportunities on issues including, but not limited to, mental health, child abuse/neglect, social adjustment, trauma, misbehavior, truancy, and teenage pregnancy.

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- Facilitating parenting and preventative mental wellness classes and workshops.
- Collaborate with Learning Center staff to provide support for participating families and meet ongoing needs through existing Foundation Communities programs as well as community resources.
- Adhere to agency Policy and Procedure
- Attend all required agency meetings and trainings including department staff meetings, team meetings, clinical meetings, all staff meetings and clinical training workshops.
- Maintain documentation in accordance with professional standards in a timely manner.

Clinical responsibilities

- Utilize skills in mental health assessment, formal diagnosis, and treatment planning.
- Utilize biopsychosocial evaluations, trauma screenings and assessments, psychiatric evaluations, risk assessment within scope of licensure and professional competence.
- Utilize knowledge of principles, methods, techniques and evidence based practices in counseling. Provide counseling services and therapeutic interventions using a variety of treatment modalities, including individual, group and substance abuse aftercare treatment.
- Meet regularly with participating families and individuals to identify areas of need, employ crisis intervention and de-escalation strategies, and evaluate progress toward improving personal health and stability.

Other Duties & Responsibilities:

This description is intended to describe the essential job functions, the general supportive functions and essential requirements for the performance of this job. This description is not an exhaustive list of duties, responsibilities or requirements of the position, therefore other functions may be assigned and management retains the right to modify at any time.

Education and Experience Requirements: (experience, education, credentials, language):

Master's Degree from an accredited college and university in Social Work, Counseling or Psychology, or related field with appropriate licensure (e.g. LMSW, LPC) is required. A minimum of three (3) years of experience working in a mental health setting providing trauma informed services to ethnically and socio economically diverse and/or homeless children and families. Experience facilitating children's groups, small group discussions and parent classes, workshops and meetings. Strong biopsychosocial assessment, treatment planning and therapy

skills. Ability to work independently and as part of a multidisciplinary team. Training in evidence based parent education curriculums.

Physical Demands/Work Environment: Multifamily housing community with significant challenges related to housing instability and socioeconomic stressors. Must be able to work with diverse population, challenging work environment with at risk youth and families.

Foundation Communities is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, veteran status, sexual orientation & gender identity.”

Please send resume and cover letter to Audrey Rodrigues-Herrmann, LMSW at audrey.rodriques-herrmann@foundcom.org