



Community Health Worker Job Description Health Initiatives

Foundation Communities (FC) is a nationally-recognized nonprofit organization that provides affordable housing and the tools low- and moderate-income families need to increase their educational, health and economic standing.

Position: Community Health Worker
Reports to: Health Initiatives Manager
Position: Part-time; 15 hours/week
Compensation: \$15.50/hour

Responsibilities:

- Assist in coordination of health-related activities on-site
- Open and closes for on-site health classes/events and coordinate all logistics
- Conduct and coordinate resident outreach for health activities and events, including effective outreach strategies at your property, such as distributing flyers, registering residents for classes, outreach phone calls and direct resident communication
- Conduct regularly scheduled health education and nutrition classes at identified properties, as per topic and competency
- Hold office hours to meet with residents and connect them to health and FC services
- Provide direct support to residents in a culturally competent manner
- Participate in the Healthy Food Pantry Project and Blood Pressure Initiative
- Assist the healthy food pantries, including food setup, distribution and breakdown
- Lead on-site walking group and physical activity groups where applicable
- Assist in health-focused family nights at learning centers
- Support property management in annual resident appreciation parties
- Participate in the coordination, outreach and implementation of health fairs and events at FC properties
- Administrative duties and reporting, including collecting attendance sheets, entering attendance sheets into database, maintaining monthly calendars
- Attend staff meetings and individual meetings with Health Initiatives Manager
- Complete all data entry into ETO database on a weekly basis
- Other duties as assigned by Health Initiatives Manager

Qualifications:

- Community Health Worker certification or equivalent experience
- Passion for health promotion and wellness
- Cultural competence with target population(s)
- Ability to engage large groups of people in health
- Bilingual preferred
- Own transportation required
- Travel between FC properties required
- Evenings and weekends required

While this job description covers the main responsibilities of the job, it is not intended to cover every aspect of the job, and other responsibilities may be assigned.

Foundation Communities is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

Interested applicants please send cover letter and resume to Bianca Enriquez, Health Initiatives Manager at bianca.enriquez@foundcom.org.