



3036 S. 1st Street Austin, TX 78704

In-Kind Donation Receipt Form

This form is required for our accounting purposes. Thank you!

Receiving Staff to Complete

Date Received:

Location:

Family Name/Family ID:

Part A: Select the in-kind drive

- Back to School Drive Holiday Assistance Program Welcome Home Baskets Other:

Part B: Donor Information

Donor/Primary Contact Name: _____

Organization/Company: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Phone Type: Personal Business

Email: _____

- Gift from Individual. Gift from Organization/Company.

Part C: Donation Items

Estimated donation amount: _____

Based on donor's estimation, not Foundation Communities'.

Please list the number of gift cards by type and dollar amount. E.g. (5) \$25 HEB Gift Cards

Please provide a list of items donated:

Foundation Communities certifies that no goods or services have been given in exchange for this gift. Therefore the full value of your donation is tax deductible under I.R.S. regulations. Foundation Communities is a 501(c) (3) organization.

VET only: HC Constituent ID: _____ SC Constituent ID: _____ Relationship

Staff notes:
